



3796 Frayser Raleigh Road  
Memphis, TN 38128  
(901) 324-4456  
promiseacademy.com

August 18th, 2025

**Background**

The scope of work for this work is to provide daily, after school hours cleaning and sanitizing services for Promise Academy Charter School for the 2025-2026 school year. This includes but is not limited to: sweeping and mopping all floors, sanitizing desks and tables, cleaning student and adult bathrooms, vacuuming rugs, and dusting.

**Purpose**

The purpose of this RFP is to solicit bids from all interested parties who can provide the services indicated above.

**Scope**

Bidders must provide a cost detail for each component or part of the work by item and price and the total cost for the entire project, including a lump sum price for all services to be rendered. This lump sum price shall reflect all services sought by Promise Academy and provided in this RFP. Bidders are requested to submit with their bid a narrative explanation of all major methods and materials used to meet RFP requirements. Any materials used for replacement work must be approved by Promise Academy.

**Additional Proposal Requirements**

The selected contractor must provide a performance history and must have prior experience with cleaning. They must also provide proof of liability and workers compensation insurance. A current Tennessee Contractors license is required.

**Start Date: September 2nd, 2025**

**Completion Date: June 30th, 2026**

**Proposal Submission Requirements**

Proposal must be received by 5pm on August 26, 2025. No proposals received after that date will be considered. Please submit your bid via email to:

Promise Academy

rfps@promiseacademy.com

Please contact (901) 324-4456 with any questions.

**Additional Information**

Minority-owned businesses are encouraged to bid

No use of illegal or undocumented labor

**Decisions will be made and communicated by August 29<sup>th</sup>, 2025.**