



3796 Frayser Raleigh Road
Memphis, TN 38128
(901) 324-4456
promiseacademy.com

August 18th, 2025

Background

The scope of work for this work is to provide armed school security for Promise Academy Charter School for the 2025-2026 school year. This includes but is not limited to:

- Support during student arrival (7:30am) and dismissal (3:00pm)
- Exterior perimeter monitoring to deter and detect unauthorized activity
- Interior monitoring of hallways, common areas, and secured spaces
- Assistance with State and school required safety drills (fire, severe weather, lockdown, etc)
- Collaboration with the Tennessee Department of Education, State of Tennessee, and Homeland Security are required.

Purpose

The purpose of this RFP is to solicit bids from qualified security providers capable of delivering reliable, professional, and school appropriate armed services.

Scope of Services

Bidders must provide:

1. Detailed cost breakdown – Itemized pricing for each component of service, as well as a total lump sum price for the entire project.
2. Narrative proposal – A description of the methods, strategies, and materials that will be used to meet the requirements of this RFP.
3. Approval process – Any equipment, technology, or replacement materials to be used on site must receive prior approval from Promise Academy.

Additional Proposal Requirements

The selected contractor must meet the following minimum qualifications:

- Documented performance history with proven success in providing security services (school security experience preferred).
- Proof of liability insurance and workers' compensation insurance.
- Current Tennessee Armed Security Guard License issued through the Tennessee Department of Commerce & Insurance.
- Compliance with all State of Tennessee School Security Guard requirements, including but not limited to:
 - Valid registration as an Armed Security Guard.
 - Successful completion of all mandatory firearms and safety training approved by the State of Tennessee.
 - Proof of a clean criminal background check and ongoing eligibility under state law.
 - Annual in-service training to maintain certification, as required by Tennessee regulations.
 - Current psychological evaluation and drug screening documentation (if required under state guidelines).
- Demonstrated ability to provide professional, reliable, and appropriately trained armed security personnel specifically suited for a school environment.

Proposal Submission Requirements

Proposal must be received by 5pm on August 26, 2025. No proposals received after that date will be considered. Please submit your bid via email to:

Promise Academy
rfps@promiseacademy.com

Please contact (901) 324-4456 with any questions.

Additional Information

Minority-owned businesses are encouraged to bid
No use of illegal or undocumented labor

Decisions will be made and communicated by August 29th, 2025.

Promise Academy will review and make the renewal or departure decision every 2 years with the service provider.